The journal welcomes authors to submit their manuscripts as commentary, original research paper drawn from quantitative or qualitative studies, systematic review and meta-analysis, book review or PhD dissertation review, and synthetic report of lessons learned from public health programs. Manuscripts that are of high quality and cover any topics related to public health, in Vietnam and beyond, will be considered for publication. Submission to and publication at VJPH at this stage is free of charge, and any changes will be informed in advanced. Authors wishing to submit their manuscripts should read carefully the following guideline.

**Ethical considerations**

All papers submitted to the VJPH English Edition must conform to general ethical principles of health care research as outlined in the Helsinki Declaration. The methods section must include the names of the Ethics Committees (institutional Review Committees) that approved the protocol. Details of the way informed consent was obtained must also be included. The corresponding author must retain copies of all letters of approval in case they are required for review by the journals editors. The corresponding author must make sure that all other authors, if any, have read and agreed for submission of the final manuscript.

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All clinical trials and interventions must be registered by a recognized authority where the protocol is available for public access. The registration number must be included in the Methods section. No papers that related to unregistered trials that commence in 2012 or later will be considered for publication. Suitable registration authorities include: http://clinicaltrials.gov, http://www.who.int/ictrp/en (as the WHO website says “The registration of all interventional trials is a scientific, ethical and moral responsibility”), http://www.anzctr.org.au. Clinical trials conducted in Vietnam must register with Ministry of Health’s Independent Ethics Committee (http://iecmoh.vn/)

**The Manuscript**

Authors submit papers by sending electronic copy to the following address with subject line indicating they wish to submit to VJPH English Edition

**Assistant to the Editors of the VJPH**

Vietnam Public Health Association

138 Giang Vo str., Ha Noi

Tel: 04-37366265; 04-62662348

E-mail: vjph@vpha.org.vn

Manuscripts should be prepared according to the *American Medical Association (AMA) Manual of Style*
Original Research Paper

Manuscripts drawing from original research studies should be not more than 3000 words (excluding the title page, abstract, references, tables and figures) and not more than 4 tables/figures. This format is the highest priority for the VJPH and represents the majority of papers published. Below are suggested structure of manuscripts for original research

The Title Page

For each author, include name of institution. Names of authors should be written in style of initials followed by surname or preferred name e.g., BAK Khalid, K Suresh, CC Chan or J Brown. Vietnamese names should be written in full as they appear in Vietnamese text but without diacritics e.g. Nguyen Van Anh. Add at bottom the phrase “Address for correspondence:“ followed by full name and address with postal code and
e-mail address. Please also include e-mail addresses for all coauthors on the title page.

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Limit the number of words to 150, using the following structure: Introduction, Methods, Results/Discussion, Conclusion/Recommendation. At the end of the abstract, please include an alphabetical list of 5 to 8 keywords and subjects for indexing. Choose the keywords carefully as these will be used for subsequent retrieval.

The Text

Introduction, Methods, Results, Discussion, Conclusion/Recommendation. Systeme Internationale (SI) Units should be used. Use only standard abbreviations. The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.

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In the text, please use the author’s surname(s) and a superscripted number that correlates with the reference at the end of the manuscript. For example, for the first reference in the text use a superscripted number 1, such as Skinner¹, or use only the superscripted number after the phrase or sentence of citation. When several references are cited simultaneously in the text, list the superscripted numbers together, for example, “Many researchers have debated this subject.”¹,²,⁵,⁹ In text citations, use “et al” for references of 3 authors. However, in the references, list up to 6 authors. If there are more than 6 authors, list the first 3 authors and then “et al”. References should appear at the end of the text numbered in order of appearance in the manuscript. Unpublished data and personal communications should be given as references. Follow the examples of forms of references as shown below.

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**Further instructions for qualitative paper**

*Structure of manuscript*: The main text of the manuscript should be broken into appropriate sections by the use of section headings. Sections should flow in a logical sequence, and include, at a minimum, Methods, Results, and Discussion (these are all level-1 headings); other level-1 headings and subheadings may be used at the author’s discretion. The author may choose to use different names for the three main sections, but the basic content should be that which would appropriately fall under the headings of Methods, Results, and Discussion.
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